

## Overview & Scrutiny work programme, 2023-24

<b>11 JULY 2023</b>			
<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Council's Customer Services: Performance and Progress	Committee requested a report on the performance and progression of customer service improvements [Minute OS22 refers, 18 October 2022 OSC].	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	Ian Doyle, Strategic Director of Transformation and Governance, Nicola Haymes, Joint Executive Head of Communications and Customer Service
Performance Monitoring Report 2022-23 (Quarter 4)	Quarter 3 data not available for February OSC and circulated to Committee members by email in early April.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Andrea Barnett, Policy Officer. Ian Doyle, Joint Strategic Director, Transformation & Governance
G Live and Leisure Management Scrutiny Working Groups	To approve the re-establishment of working groups to scrutinise the Council's G Live and Leisure Partnership Agreement contracts monitoring and report back to the Committee.	Cllr Catherine Houston, Lead Councillor for Commercial Development	Charlotte Brindley, Leisure Contracts Officer, Kelvin Mills, Executive Head Commercial Services, Ian Doyle, Strategic Director, Transformation & Governance
<b>12 SEPTEMBER 2023</b>			

<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Lead Councillor Question Session	With Cllr Julia McShane, Leader of the Council & Lead Councillor for Housing	Cllr Julia McShane, Leader of the Council & Lead Councillor for Housing	–
Borough's Response to Refugees	To review the support and services provided. [Minute OS29 refers, 8 November 2022 OSC]	Cllr Carla Morson, Lead Councillor for Community and Organisational Development tbc	Sam Hutchison, Joint Executive Head of Community Services. Annie Righton, Joint Strategic Director, Community Wellbeing.
Safer Guildford Partnership Annual Report 2023	The Committee is required to examine the work of the Partnership and advise on crime and disorder matters of local concern	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Sam Hutchison, Joint Executive Head of Community Services.
Performance Monitoring Report 2023-24 (Quarter 1)	Period April-June 2023.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Andrea Barnett, Policy Officer. Ian Doyle, Joint Strategic Director, Transformation & Governance
Overview and Scrutiny Annual Report, 2022-23	Outlines work of O&S during the past year and its future work programme. Plus, reports decisions taken during the past	Cllr James Walsh, Overview and Scrutiny Chair	James Dearling, Senior Democratic Services Officer – Scrutiny

	year under the urgency provisions, the use of call-in, and proposed changes to call-in or urgency procedures.		
Spend on consultants and agency workers, 2022-23	Annual report.	Cllr Richard Lucas, Lead Councillor for Finance and Property	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance
<b>7 NOVEMBER 2023</b>			
<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Lead Councillor Question Session	With Councillor Richard Lucas, Lead Councillor for Finance and Property	Cllr Richard Lucas, Lead Councillor for Finance and Property	–
Procurement Annual Report	Annual Report for period to 31 March 2023.	Cllr Richard Lucas, Lead Councillor for Finance and Property	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance
Implementation of modern slavery policy		Cllr Richard Lucas, Lead Councillor for	Adrian Swift, Senior Specialist Procurement (Interim), Richard Bates, Executive Head of

		Finance and Property tbc	Finance, and Ian Doyle, Joint Strategic Director, Transformation & Governance
Operation of the Leisure Management contract, 2022-23	To scrutinise the Council's contracts monitoring in relation to the Leisure Partnership Agreement	Cllr Catherine Houston, Lead Councillor for Commercial Development	Charlotte Brindley, Leisure Contracts Officer, Kelvin Mills, Executive Head Commercial Services, and Ian Doyle, Strategic Director, Transformation & Governance
<b>16 JANUARY 2024</b>			
<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Lead Councillor Question Session	With Councillor George Potter, Lead Councillor for Planning, Environment and Climate Change	Cllr George Potter, Lead Councillor for Planning, Environment and Climate Change	–
Air Quality Strategy update	To scrutinise Guildford's Air Quality Strategy and action plan	Cllr Merel Rehorst-Smith, Lead Councillor for Regulatory and Democratic Services	Richard Homewood, Executive Head Regulatory Services and/or Gary Durrant, Senior Specialist - Environment Control (Noise and Pollution), and Dawn Hudd, Joint Strategic Director, Place
Annual report and monitoring arrangements for operation of the G Live contract, 2022-23	To scrutinise the Council's contracts monitoring in relation to the G Live contract	Cllr Catherine Houston, Lead Councillor for	Charlotte Brindley, Leisure Contracts Officer, Kelvin Mills, Executive Head Commercial

		Commercial Development	Services, and Ian Doyle, Strategic Director, Transformation & Governance
Performance Monitoring Report 2023-24 (Quarter 2)	Period July-September 2023.	Cllr Carla Morson, Lead Councillor for Community and Organisational Development	Andrea Barnett, Policy Officer. Ian Doyle, Joint Strategic Director, Transformation & Governance
Council's Customer Services: Performance and Progress	Six-month progress report requested at July 2023 meeting [Minute OS4 refers].	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	Ian Doyle, Strategic Director of Transformation and Governance, Nicola Haymes, Joint Executive Head of Communications and Customer Service
<b>5 MARCH 2024</b>			
<b>Item</b>	<b>Additional information</b>	<b>Relevant Lead Councillor(s)</b>	<b>Lead officers</b>
Lead Councillor Question Session	With Councillor Angela Goodwin, Lead Councillor for Engagement and Customer Services	Cllr Angela Goodwin, Lead Councillor for Engagement and Customer Services	–

### Unscheduled items

Guildford-Waverley Collaboration

Housing Strategy

Communications Strategy

**Task and finish groups**

<b>Title</b>	<b>Update</b>
Affordable Housing	<p>Cllrs P. Brooker, Brothwell, Creese, Fenwick, Jones, Oven, Smith, Taylor, Steel, White, and have expressed interest in possibly continuing the work of the review. Meetings have been held to discuss the progress of the original task group and how to take forward the issues, with the Joint Executive Head of Housing Services confirming he will be the lead officer on the group.</p> <p>A proposed way forward is to consider the Local Authority Housing briefing and then move ahead with setting up the membership of the group, revising its terms of reference, and determining what the review look at to deliver agreed and demonstrable outcomes.</p>